From: West Virginia University <WVUEnrich@mail.wvu.edu>

Sent: Wednesday, March 09, 2011 3:24 PM

To: Khan, Annie (DPH)

**Subject:** Confirmation of class registration for West Virginia University

Thank you for registering for a West Virginia University class! If you registered for an online class, you will receive an email within 5 business days from <u>WVUEnrich@mail.wvu.edu</u> with your class access information. If you have any questions, please contact us by email at <u>WVUEnrich@mail.wvu.edu</u> or call (800) 2Learn2.

Registration Date: 03/09/2011 Registration Number: 2148 Registration For: Dookhan, Annie Course Name: Fundamentals of Forensic Questioned Documents - Public Lab Employees

Term Dates: 01/01/2011 - 06/30/2011

**Instructor: Martin Overly** 

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IMPORTANT INFORMATION FOR LAW ENFORCEMENT & FORENSIC PUBLIC LABORATORY EMPLOYEES ONLY

Please follow these steps:

1. Print out the Supervisor Approval Form from <a href="http://elearn.wvu.edu/Continuing/forms/supervisorapprovalform.pdf">http://elearn.wvu.edu/Continuing/forms/supervisorapprovalform.pdf</a>.

- 2. Complete the form and have your supervisor sign it.
- 3. Fax it to WVU Forensic Science Initiative at (304) 293-5178.

The Supervisor Approval Form is for Forensic Courses Only. Please DO NOT fill out this form if you are taking Homeland Security Program courses.

A \$30 penalty fee will be charged to the student that does not access or finish the class in the allotted time. For students that pay full price for the course, please ignore this message.